



Syme-Woolner Neighbourhood and Family Centre

Administration &
Adult Services

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Family Services

George Syme Community School
69 Pritchard Avenue
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Harm Reduction Program Coordinator Job Posting

Job Summary

Syme Woolner Neighbourhood and Family Centre is a multi-service community-based organization serving the vulnerable populations living within the York South-Weston Neighbourhoods. We offer a range of services including daytime drop-in meal, Foodbank, Harm Reduction, Early Years, School-age, Youth drop-ins, and community development and engagement programming that meets the needs of diverse range of population across all age groups.

The Jane's Drop-In Harm Reduction Program Coordinator is responsible for planning, coordinating and implementing the Harm Reduction programs and services by adopting the Principles of Harm Reduction practices and mandate of the Syme Woolner Neighbourhood and Family Centre. He/she is expected to advocate for service users based on the needs of the clients. The coordinator demonstrates leadership skills and passion for making a difference in the lives of the vulnerable populations. The coordinator reports directly to the program director. **This is contract position for six months ending on February 17, 2023 for 30 hours each week. The hourly pay ranges from \$22 to \$24/per hour depending on experience and qualification.**

Responsibilities included.

- Adopts the principles of harm reduction principles while delivering harm reduction services
- Plans, develops, and implements Harm Reduction programs and services by engaging service users, community partner agencies, and other stakeholders
- Develop and deliver training and workshop modules to meet the needs of individuals at risk and those living with HIV infection
- Delivers harm reduction information and direct outreach programs and services in a variety of places frequented by at-risk clients
- Coordinates ordering of harm reduction supplies, maintain inventories, and safe disposal of used syringes and needles
- Develops education materials, deliver workshops, and create support for IDU population to promote health and increase access to resources and referral services
- Responsible for recruitment, training and supervision of peer outreach workers
- Liaises with other harm reduction service providers and participates in network meetings

Qualification:

- Undergraduate degree in a relevant discipline from a recognized university, or a combination of some post-secondary education and experience in relevant field
- Experience working with vulnerable and marginalized populations such as homeless, substance users including injection drug users, sex workers, and with mental health challenges
- Experienced in supervising and training peers

If interested, please submit your resume to Tenzin Ngodup at tngodup@symewoolner.org by September 7, 2022.